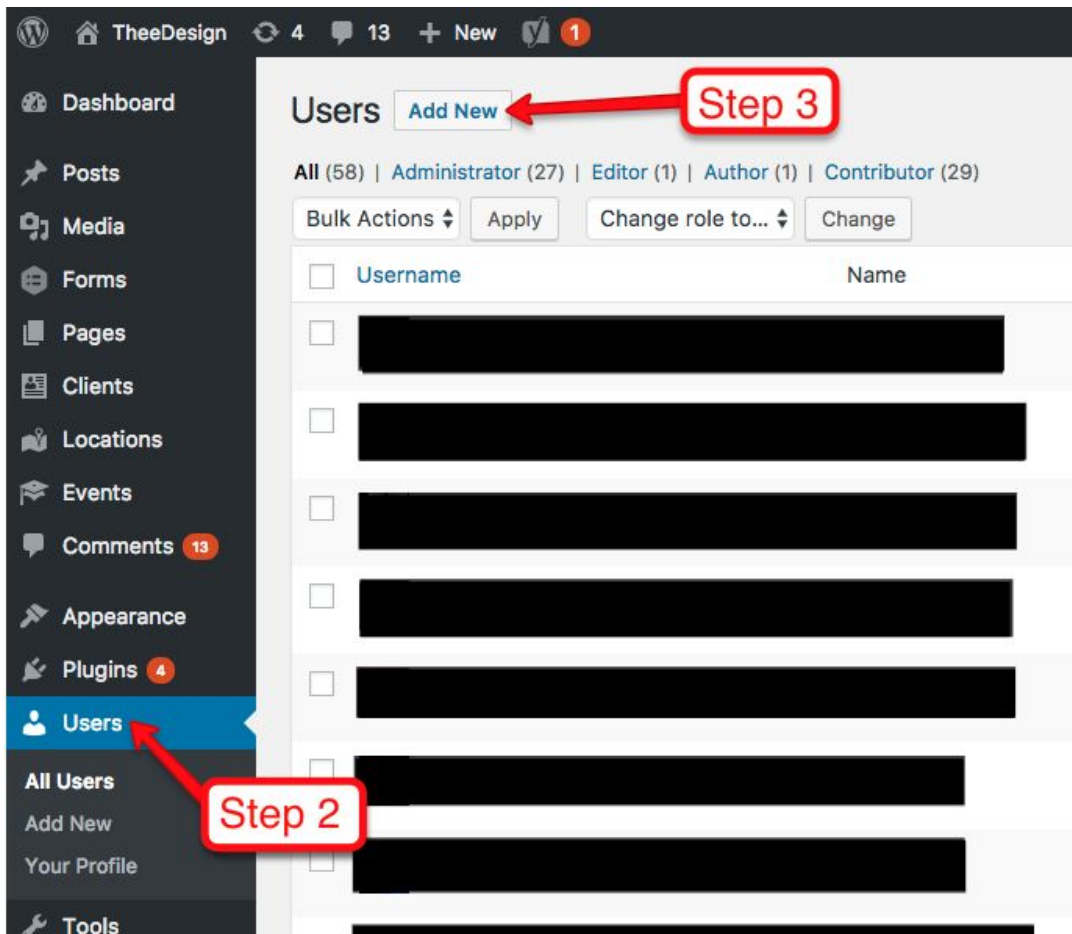


# QUIVO

Woo Commerce

# Access to API

- Navigate to your web shops admin interface
- Login with your admin account
- On the left side, navigate to WooCommerce > Users
- Click on the "Add New" button.



- On the page that just opened, you need to create the new "logsta" user.

- As Role select "Shop Manager" from the list.
- As e-Mail please enter shopconnection@logsta.com

## Add New User

Create a brand new user and add them to this site.

Username *(required)*

Email *(required)*

First Name

Last Name

Website

Password

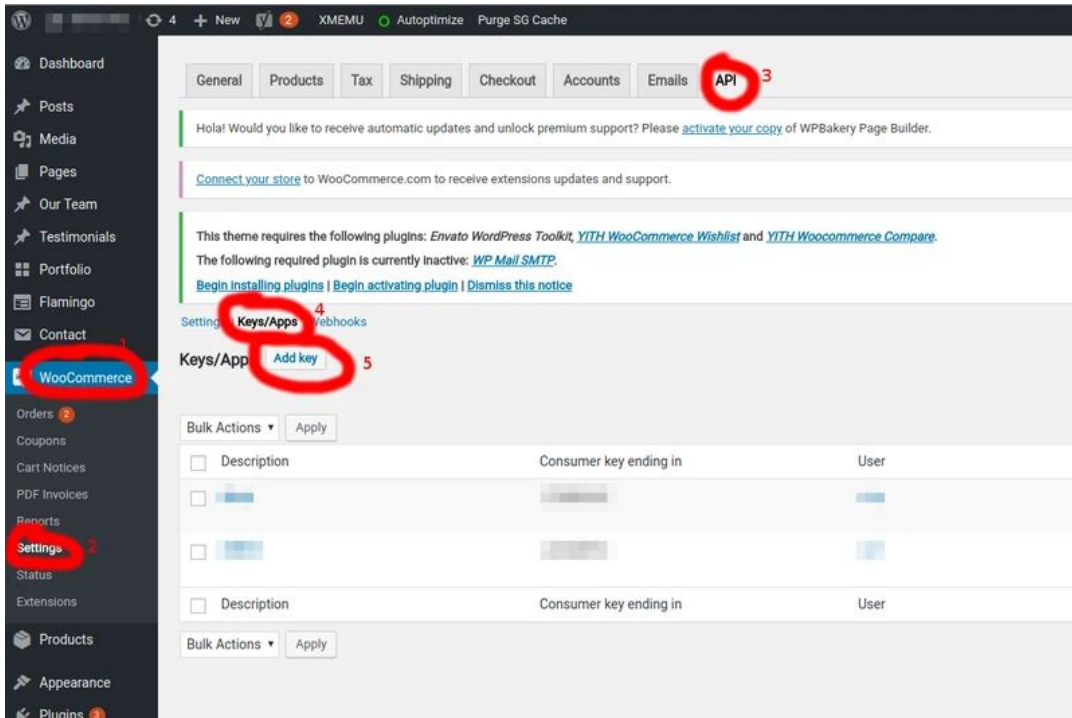
Send User Notification  Send the new user an email about their account.

Role  ▼

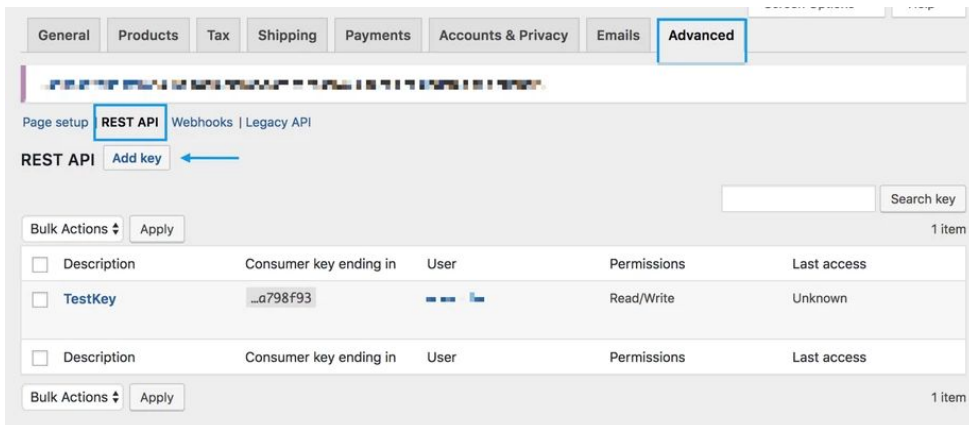
- On the left side, navigate to WooCommerce > Settings



- On the page that just opened, select API and "Add new"



- On some versions of Woo Commerce the screen looks a bit different



Instead of "API" you have to select "Erweitert/Advanced", then "REST API" and "Schlüssel hinzufügen / Add Key"

Also make sure to select the role "Shop Manager" as otherwise Logsta does not have sufficient permissions to import orders from your shop.



- On the next screen, enter Logsta as description, choose the Logsta user (needs permission "Shop Manager") that you have created at the beginning and set the permissions to Read/Write, then click on Generate Key



Settings | Keys/Apps | Webhooks

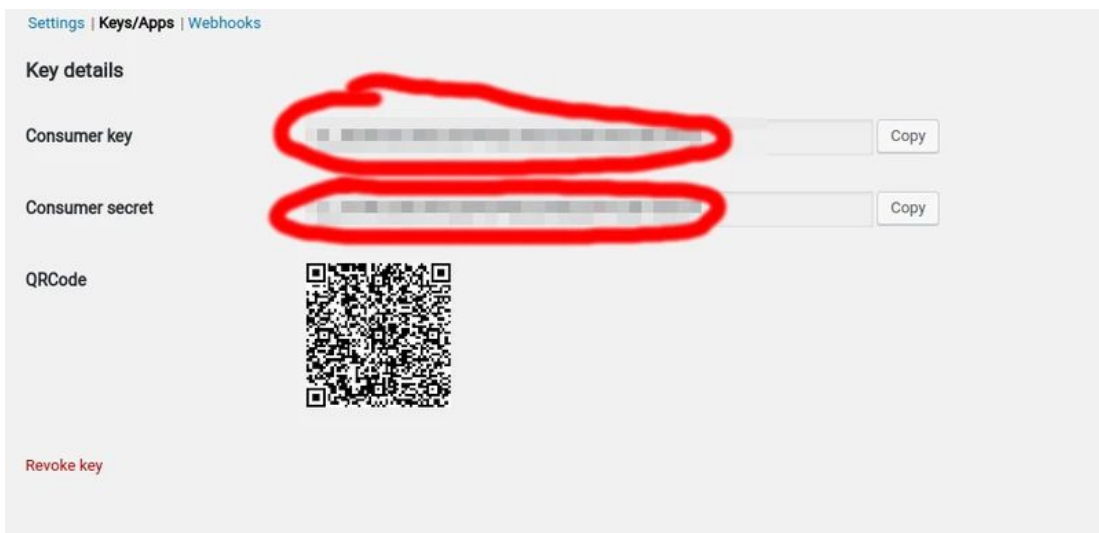
Key details

Description

User



- \*User is not correct on the screenshot it has to be: **logsta (#12 - shopconnection@logsta.com)**
- If you want to see the tracking information of the shipments in WooCommerce please make sure that the Shipment Tracking Plugin is installed.
- Copy/Paste the Consumer Key / Consumer Secret and send it to our Service Team exclusively through the Communication Center in Connector and be sure to include your **Shop URL!** Please also let them know if you enabled the Shipment Tracking Plugin.




Settings | Keys/Apps | Webhooks

Key details

Consumer key

Consumer secret

QRCode 

[Revoke key](#)

